Intermediate Type Approval Scheme Procedure

First Step

The applicant shall submit the documents mentioned in Table 1 for each through **Type Approval Services Digital Portal**.

Second Step

The applicant shall submit the required samples according to Table 1.

Table 1: Type Approval required documents and samples per model.

Product Type	Mobile Phone / Cellular Tablet	Cellular Repeaters	DECT Phone	Other products
Samples required	**One** Final Sample + **One** Wireless WAN Conducted Sample providing an SMA interface to the cellular port.	**One** conducted Sample providing N-Type or SMA interfaces to MS (Mobile Station) and BS (Base Station) ports.	**One** Final sample.	No samples required unless explicitly mentioned.
Documents required	**1) Type Approval Application Form.** 2) Data Sheet & Operational Description of the product. 3) ISO Certificates of the manufacturer (brand owner) if available. 4) EU-Type Examination Certificate (if available) 5) Manufacturer (brand owner) Declaration of Conformity Certificate. 6) Complete compliance test reports according to European (CE) or American (FCC/UL) or International (IEC) standards. Reports need to be issued by any of the Intermediate Scheme accredited labs mentioned in **Table 2.** 7) Product External & Internal photos. 8) Product Labeling Photos. 9) Arabic Manual (For products targeting the public like mobile phones, home routers…etc) **Following documents shall be added only in case of manufacturing in Egypt:** 10) Manufacturing Permit issued by NTRA. 11) A video for the manufacturing process in the Egyptian factory with its different stages.			

B4, Smart Village, k28 Cairo-Alex. Desert Rd., Giza, Egypt
Tel.: (+202) 3534 4000
Fax: (+202) 3534 4155/6
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Table 2: Intermediate Scheme Labs

Country	Intermediate Scheme accredited labs
1st Category countries	Labs having ISO17025 accreditation in the relevant test scope from an accreditation body registered in ILAC.
2nd Category countries	1) Group A labs listed in **Doc 02 of Tight Scheme Procedure.** 2) Labs meeting the following two conditions: 2-1) Have ISO17025 accreditation in the relevant test scope from the USA accreditation body A2LA. 2-2) Have a testing branch in Egypt accredited to ISO17025 in the relevant test scope by an accreditation body registered in ILAC.
3rd Category countries	Labs meeting the following two conditions: 1) Have ISO17025 accreditation in the relevant test scope from an accreditation organization registered in ILAC. 2) Have at least one testing branch located in any of the 1st Category countries or in Egypt and accredited to ISO17025 in the relevant test scope by an accreditation organization registered in ILAC.

Third Step

In case the submitted documents are accepted and the submitted samples have passed their local tests, the applicant shall pay the applied type approval fees published on **Type Approval Procedure page.** In case the samples have not passed their tests, only test fees published on the same page are applied and the product Type Approval request is cancelled.

Fourth Step

Type Approval shall be applied on the accepted product and a Type Approval certificate shall be issued for it.

General Notes

Note 1: The applicant has right to get back all test samples submitted within 45 days after their submission date.

Note 2: For products having a touch screen (like tablets), inclusion of an electronic user manual without a paper manual shall be sufficient on condition that it shall be easily reachable by the user and that it shall be accessible offline without requiring internet connection. The main steps of operating the product for the first time should necessarily be provided in a paper guide.

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Note 3: For wireless products, the frequency of operation and the Effective Isotropic Radiated Power (EIRP) have to be written in the user manual.

Note 4: In case the approved product is to be sold in the market without its associated charger or power adapter, the user manual has to include the technical specifications of the charger or power adapter complying with the product.

Note 5: The approved product, its external battery and charger, the package box and the shipping cartons should have the information in **Table 3** labeled clearly, visibly and indelibly.

Table 3: Labeling Required Information

Part	Required Information	
	Cellular Terminal Products	**Other Products**
Device*	1- Brand 2- Model 3- IMEI numbers **(only in case when back cover is removable by user)** 4- Country of origin. 5- CE or FCC mark	1- Brand 2- Model 3- Country of origin. 4- CE or FCC mark 5- Serial Number
Package box	1- Brand 2- Model 3- IMEI numbers 4- Country of origin. 5- CE or FCC mark	
Shipping Cartons	1- Brand. 2- Model 3- IMEI numbers of devices inside each carton.	1- Brand. 2- Model 3- Serial numbers of devices inside each carton.
External Battery and Charger (or Power Adapter)	1- Brand 2- Model 3- CE or FCC or UL mark 4- Country of Origin 5-Electrical Specifications (Input and Output Voltage an Current)	

*Only in case the device is of a small size not allowing for labeling of all required information on it, it shall be sufficient to label only the brand and the model on it without violating labeling requirements for other items.

Note 6: When importing a type-approved product, the model name mentioned in the product shipment invoice should exactly match the type-approved model name.

Note 7: For mobile equipment like mobile phones and tablets, IMEI numbers must be registered in the GSMA data base with the correct brand & model.

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Note 8: For mobile phones shipments, for every shipment, the importer should register the IMEI numbers for each shipment in the **NTRA Digital Portal.**

Note 9: Copied, faked and counterfeit devices are not allowed.

Note 10: NTRA has the right to randomly collect samples from the type-approved product and re-test it at any of its accredited test labs. In case of failure, the manufacturer shall afford the re-test fees and Type Approval of the product shall be cancelled till treating the technical problems found.

Note 11: NTRA has right to apply **module H** in RED directive on the products with repeating or critcal failures.

Special notes for manufacturing in Egypt

Note 12: Before importing manufacture components, the Egyptian factory shall submit a commitment that any manufactured product will not enter the Egyptian market before passing all its required testing and completing its Type Approval.

Note 13: When importing a shipment of any manufacture components, the model number of the final product intended to be manufactured with these components needs to be written in the shipment invoice.

Note 14: The product manufactured by the Egyptian factory shall need a separate Type Approval even if the product was type-approved before with a different country of origin.

Note 15: The Egyptian factory shall be committed to prepare periodic reports report listing the clearance requests numbers of the manufacture components imported, the production quantity of each model, and the quantities exported outside Egypt to submit whenever requested.

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